



TERREBONNE PORT COMMISSION

TERREBONNE PORT COMMISSION
MINUTES
January 20, 2009
8026 Main Street
Houma, Louisiana 70360
Dan Davis, President Presiding

Present: Andrew Blanchard, Dan Davis, Chris Erny, Charles Giglio, Don Hingle, Edward Rome and Ray Sick
Absent: None
Staff: David Rabalais, Director, Natalie Lapeyrouse, Secretary
Engineer: Larry Dupre-T. Baker Smith, John Bourg - Shaw Coastal, Phil Schexnayder- GSE and Larry Picciola, Angelette -Picciola
Legal: Ken Watkins
Guests: Bobby Barthel
Media: Kathrine Schmidt- Courier

I. WELCOME AND INVOCATION

- President, Dan Davis, called the meeting to order. David Rabalais led with the invocation and the Pledge of Allegiance. Natalie Lapeyrouse called role. A quorum was present.

II. APPROVAL OF MINUTES

- December 16, 2008 meeting minutes were approved on motion by Charles Giglio and seconded by Ray Sick. No oppositions. Motion carried.
- December 16, 2008 absence of Charles Giglio was approved on a motion by Chris Erny and seconded by Andrew Blanchard. Charles Giglio abstained. No opposition. Motion passed.

III. FINANCIAL REPORT

- Reconciliation of finances from checking account, Lamp account and TPCG pay select invoices was reviewed and approved for the month of December 2008 on a motion by Andrew Blanchard and seconded by Chris Erny. No opposition. Motion passed.

IV. ENGINEER'S REPORT

- Larry Picciola reviewed the bids received for the LaShip Bulkheading project. The lowest bid including both alternatives was \$20,555,503 from F. Miller Construction, LLC. Dredging is not included in this project and will be bid out separately. The commission also granted David Rabalais signing authority for all documents for this project.
- A motion by Chris Erny and seconded by Andrew Blanchard deviated from the agenda to add on a resolution for the intent to award the LaShip bulkhead project. No opposition. Motion Passed.



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- A motion by Chris Erny and seconded by Don Hingle approved a resolution regarding the intent to award the LaShip Bulkhead project with alternates 1 & 2 to F. Miller pending approval of Facility Planning. No opposition. Motion Passed.
- David Rabalais reported on the LaShip Dry Dock Project. The drawings and specifications will be mailed out to DOTD for approval. After approval the request for authorization to go out to bid will be sent to DOTD.
- David Rabalais reported on the ThomaSea Dry Dock Project. The drawings and specifications will be mailed out to DOTD for approval. After approval the request for authorization to go out to bid will be sent to DOTD.
- David Rabalais reported on the Performance Energy Dry Dock Project. The application has been sent in to DOTD and is awaiting approval for funding.
- David Rabalais reported that the LRA project is currently in the environmental and application phase.
- David Rabalais reported on the status of the Port's HWY 57 permit. Lumcon may be interested in acquiring the whole project. If the project has to be dismantled, the Parish will pay the removal cost.

V. PUBLIC WISHING TO ADDRESS THE COMMISSION

VI. OLD BUSINESS

- David Rabalais presented the updated spreadsheet on the Downtown Marina. The Marina had a total of 1168 over night stays for 2008.
- The Marina Study group will be meeting in the near future to discuss rates for over night stays. A base rate plus a per linear foot rate will be considered.
- David Rabalais discussed the status of FEMA and the damage from the hurricanes. The port's projects are ahead of everyone else's and should be receiving payments soon.
- A motion by Don Hingle and seconded by Edward Rome approved a resolution granting Terrebonne Parish a servitude for a flood prevention levee along Industrial Blvd. No opposition. Motion Passed. The levee will run through Port property. The Port will not be liable for any maintenance needed for the levee. David Rabalais requested to waive legal fees from Ken Watkins for the Parish.

VII. NEW BUSINESS

- David Rabalais presented Don Hingle a plaque for his tenure as Port President. Past board member, Bobby Barthel, commended Don Hingle for the accomplishments during his presidency.
- A motion by Charles Giglio and seconded by Chris Erny approved a resolution requesting authorization from DOTD to bid the LaShip Dry Dock Project. No opposition. Motion Passed. Putting the project out to bid is pending design approval from DOTD. The local match will be furnished by LaShip through an escrow agreement. The project will not be awarded until all money is secured.
- A motion by Ray Sick and seconded by Andrew Blanchard approved a resolution requesting authorization from DOTD to bid the ThomaSea Dry Dock Project. No opposition. Motion Passed. Putting the project out to bid is pending design approval from DOTD. The money for the local match will be borrowed from a local bank. The loan payments will be paid by ThomaSea in addition to the monthly lease payments. The project will not be awarded until all money is secured.



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- A motion by Andrew Blanchard and seconded by Don Hingle approved a resolution approving the cooperative Endeavor between Terrebonne Parish and the Port Commission for 2009 funding and office rental. No opposition. Motion Passed. The parish will give the Port \$50,000 to fund the Marina in 2009.
- A motion by Andrew Blanchard and seconded by Charles Giglio approved a resolution approving the agreement with Walter Land Co. for land donation. No opposition. Motion Passed. The agreement states that Walter Land Co. will donate 240+/- acres of land to the Port commission, if the port agrees to get a permit and start dredging within 5 years and finishing the dredge in 1 ½ years. If the slip is not completed within the time frame, Walter Land Co. can take the property back, but will have to pay the Port for costs incurred from the project. David Rabalais will get Walter Land Co. to guarantee the repayment before the money is spent.
- A motion by Andrew Blanchard and seconded by Edward Rome approved an addition of a resolution to the agenda. No opposition. Motion Passed.
- A motion by Edward Rome and seconded by Andrew Blanchard approved a resolution authorizing access sites to the Port and Walter Land Co.'s property from the parish levee. No opposition. Motion Passed.
- A motion by Don Hingle and seconded by Andrew Blanchard approved the low bid for the Port's website. No opposition. Motion Passed. The website will be designed by Technology Professionals in the amount of \$6,500.00.
- A motion by Charles Giglio and seconded by Edward Rome approved the payment of invoices from Ken Watkins pertaining to legal fees for various projects. No opposition. Motion Passed. The invoices are:
 - i. 11/18/08 –Performance Energy Services, Inc (#16866K) \$5,475.50
 - ii. 10/8/08- LaShip Capital Outlay (#16711K) \$6,572.50
- A motion by Chris Erny and seconded by Don Hingle approved the payment of an invoice (#1964) from M. Bergeron for the LaShip bulkheading in the amount of \$5,453.19. No opposition. Motion Passed.
- A motion by Chris Erny and seconded by Ray Sick approved the payment of invoices from Picciola and Associates pertaining to engineering fees for various projects. No opposition. Motion Passed. The invoices are:
 - 1/14/09 – ThomaSea Dry Dock (#1022-0802) \$19,027.20
 - 1/14/09- LaShip Dry Dock (#1006-0801) \$21,461.76
- A motion by Charles Giglio and seconded by Edward Rome approved the repayment to LaShip in the amount of \$547,397.72 for various fees for the LaShip bulkheading project. No opposition. Motion Passed.
- A motion by Andrew Blanchard and seconded by Charles Giglio approved an agreement with Gremillion Land Management, LLC for the LaShip Bulkhead project mitigation in the amount of \$12,500 and authorized David Rabalais to sign the contract. No opposition. Motion Passed. The cost is reimbursable.
- A motion by Andrew Blanchard and seconded by Ray Sick approved signing authority on the Port's checking account for the following:
 - Dan Davis
 - Chris Erny
 - Don Hingle
 - David Rabalais
 - Ray SickNo opposition. Motion Passed.
- David Rabalais requested direction on how the board wanted to handle invoices submitted for contracts that are already approved. The board decided that all invoices over \$5,000 be approved whether a contract has been approved or not.



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- A motion by Don Hingle and seconded by Charles Giglio approved cell phone allowances for the staff. Natalie Lapeyrouse will receive \$30 a month and David Rabalais will receive an additional \$25. No opposition. Motion Passed.

VIII STAFF REPORT

- David Rabalais discussed the presentation on the Port at the BIG meeting. Dan Davis was in attendance.
- David Rabalais tabled discussion on the SLEC regional Marketing Committee until next meeting.
- David Rabalais presented a letter from David Vitter discussing the dredging of the Short Cut Canal. It will be placed on the 2009 dredging schedule if funding allows.
- David Rabalais presented a letter from Terrebonne Parish Council regarding the reappointment of Port Commissioners Chris Erny, Charles Giglio, and Edward Rome.
- David Rabalais reported that he will give a presentation on the Port to the Council in February.

VIII. ADJOURNMENT

- There being no further business to come before the commission, a motion for adjournment made by Don Hingle and seconded by Ray Sick. No opposition. Motion carried.